

1 **POLICY COMMITTEE**

2 Kankakee Area Transportation Study (K.A.T.S)

3 Metropolitan Planning Organization (M.P.O)

4 4th Floor County Board Room, 189 E. Court Street, Kankakee, IL 60901

5 **MINUTES**

6 **August 28, 2024**

7 **Policy Committee Members Present:**

8 Chairman Andrew Wheeler – County of Kankakee

9 Mayor Nugent – Village of Manteno

10 Mayor Schore – Village of Bourbonnais

11 Mr. Langlois – (via proxy of Mr. Ryan) – KVAA

12 Mr. Thompson – (via proxy of Mr. Lindenmier) - IDOT

13 **Others Present:**

14 Ben Wilson, Rob Fischer, Michelle Sadler, & Delbert Skimerhorn – Kankakee County. Tom

15 Caldwell & Julie Kaschke – IDOT, & Jon Paul Diipla - FHWA.

16 **Open Meeting:**

17 Chairman Wheeler opened the meeting at 2:47 PM.

18 **Public Comment:**

19 There were no public comments at this meeting.

20 **Approval of Previous Meeting Minutes:**

21 The minutes for the June 26, 2024 were unanimously approved. A motion was first made by

22 Mayor Schore, followed by a second motion from Mayor Nugent.

23 **FY 2024 Unified Work Program Amendments:** None at this time.

24 **FY 2025 Unified Work Program Amendments:** None at this time.

25 **FY 2025-2028 Transportation Improvement Program (TIP) - Amendment:** The
26 Kankakee Area Transportation Study (KATS) received two amendment requests from the Illinois
27 Department of Transportation (IDOT) for the FY 2025-2028 Transportation Improvement Program
28 (TIP). The first amendment involves a series of projects being carried over from FY 2024 to FY 2025,
29 including several utility adjustments, land acquisitions, and railroad flagging operations, with
30 associated cost revisions. The second amendment pertains to recently awarded federal
31 Recreational Trails Program funding for FY 2025, allocated to the Kankakee River State Park for trail
32 improvements, including the replacement of the “Gabion Retaining Wall”. With a motion from
33 Mayor Schore and a second motion from Mayor Nugent, the amendment requests were approved
34 by the Policy Committee.

35 **Approval: Metropolitan Transportation Planning Process Self-Certification:**

36 The Kankakee Area Transportation Study (KATS) and the Illinois Department of Transportation
37 (IDOT) have completed their annual self-certification process. This certification confirms that the
38 metropolitan transportation planning process complies with all relevant federal laws and
39 regulations, including the Civil Rights Act of 1964, the Americans with Disabilities Act, and the Older
40 Americans Act. The certification ensures that KATS' planning activities uphold non-discrimination
41 principles, equal employment opportunities, and the involvement of disadvantaged business
42 enterprises in USDOT-funded projects. The self-certification is a critical part of all Transportation
43 Improvement Plans. The document will be signed by Chairman Andrew Wheeler as well as a
44 representative of IDOT. With a motion from Mayor Schore and a second motion from Mayor
45 Nugent, the approval request was approved by the Policy Committee.

46 **Approval: Modeling Services Scope of Work with CUUATS:**

47 KATS is updating its Long-Range Transportation Plan (LRTP) and has engaged the Champaign-
48 Urbana Urbanized Area Transportation Study (CUUATS) to assist with updating the CUBE Model
49 used for performance measures, traffic generation, and population projections. The scope of
50 services, estimated at \$25,000, includes updating population and employment data based on
51 changes from 2018 to 2020, projecting future trends, and running the updated model with existing
52 parameters. The process will be streamlined, with the intent of avoiding additional complexities
53 such as modifying TAZ boundaries or developing hybrid population projections. With a motion from
54 Mayor Nugent and a second motion from Mayor Schore, the approval request was approved by the
55 Policy Committee.

56 **Agency Updates:**

57 **Kankakee County:** Nothing new at this time.

58 **IDOT District 3:** Nothing new at this time.

59 **IDOT Urban Planning:** Tom Caldwell introduced Julie Kaschke to the committee and told
60 members that she would be taking his place.

61 **FHWA:** Nothing new at this time.

62 **Metro:** Nothing new at this time.

63 **Safety:** Nothing at this time.

64 **City of Kankakee:** Nothing at this time.

65 **Kankakee Valley Airport Authority:** Nothing at this time.

66 **Transportation and Development Division Manager:** Ben Wilson told the committee that a
67 public outreach survey has been created for the purpose of obtaining public feedback for the
68 upcoming creation of the Long-Range Transportation Plan (LRTP). Wilson also told the
69 committee that the survey is now live on the KATS website for the public to share their input.

70 **New Business:** None at this time.

71 **Old Business:** None at this time.

72 **Next Scheduled Meetings:**

73 a.) October 30, 2024 @ 2:30 PM – Technical Advisory Committee

74 b.) October 30, 2024 @ 2:45 PM – Policy Committee

75 **Adjournment:**

76 The meeting adjourned at 3:02 PM, with a motion made by Mayor Schore, and a second made
77 by Mayor Nugent.