

1                                 **TECHNICAL ADVISORY COMMITTEE**

2                                 Kankakee Area Transportation Study (K.A.T.S)

3                                 Metropolitan Planning Organization (M.P.O)

4                   4<sup>th</sup> Floor County Board Room, 189 E. Court Street, Kankakee, IL 60901

5                                 **MINUTES**

6                                 **May 8, 2024**

7   **Technical Advisory Committee Members Present:**

- 8   Greg Heiden – Chairman - Kankakee County
- 9   Mr. Benoit – (via proxy of Mr. Ryan) - KVAA
- 10 Neil Piggush, – City of Kankakee
- 11 Dr. Gingerich – Village of Bourbonnais
- 12 Mr. Greer – Village of Bradley
- 13 Mr. LaRocque – Village of Aroma Park
- 14 Mr. Koning – River Valley Metro

15 **Others Present:**

- 16 Staff: Rob Fischer, Michelle Sadler, Delbert Skimerhorn, and Ben Wilson.
- 17 Also, Tom Caldwell – IDOT, Jon Paul Diipla – FHWA, Mayor Schore – Village of Bourbonnais and
- 18 Mayor Nugent – Village of Manteno.

19 **Open Meeting:**

20 Chairman Heiden opened the meeting at 2:30 PM.

21 **Public Comment:**

22 There was no public comment at this meeting.

23 **Approval of Minutes:**

24 Chairman Heiden brought forth the minutes for the March 27, 2024 meeting. There were no  
25 changes. With a unanimous vote, led by a motion from Dr. Gingerich and seconded by Mr.  
26 Larocque, the motion to approve the minutes carried.

27 **FY 2024 Unified Work Program Amendments:** None at this time.

28 **FY 2024-2027 Transportation Improvement Program (TIP) - Amendments:**

29 No action taken at this time.

30 **Approval of Draft FY 2025 Transportation Improvement Program:**

31 Ben Wilson brought forth the FY 2025-2028 TIP for approval. The document is required by  
32 Federal Law and made public, as is required for transit projects. Public hearings are suggested  
33 for highway projects, and the document is required to be fiscally constrained.  
34 Projects in the metropolitan planning area (MPA), all federally funded surface transportation  
35 projects, and regionally significant projects are to be included in the document as well.

36 The next 4 years of projects are included in the document. This includes an annual element;  
37 which are projects for the current fiscal year; a multi-year element, which are projects  
38 scheduled for the subsequent 3 years, and a sectioned format featuring public transit projects,  
39 a highway section, and a bicycle and pedestrian section. Performance measures are also  
40 featured, as the TIP must describe how projects will achieve satisfactory goals.

41 A motion was made by Mr. Koenig, and a secondary motion from Mr. Piggush to advance the  
42 measure to the Policy Committee for approval.

43 **Approval of FY 2025 Unified Work Program:** Ben Wilson also brought the Unified Work  
44 Program (UWP) before the committee. The Unified Work Program is a document that is  
45 produced annually and outlines the expected work to be performed and how planning funds  
46 are allocated to the work elements listed in the document. A motion was made by Dr.  
47 Gingerich, and a secondary motion from Mr. Larocque to advance the measure to the Policy  
48 Committee for approval.

49 **New Business:**

50 None at this time.

51 **Old Business:**

52 None at this time.

53 **Next Scheduled Meetings:**

54 a.) June 26, 2024 @ 2:30 PM – Technical Advisory Committee

55 b.) June 26, 2024 @ 2:45 PM – Policy Committee

56 **Adjournment:**

57 The meeting was adjourned at 2:51 PM, with a motion made by Mr. Koenig, and a secondary  
58 motion from Dr. Gingerich.