

1 **POLICY COMMITTEE**

2 Kankakee Area Transportation Study (K.A.T.S)

3 Metropolitan Planning Organization (M.P.O)

4 4th Floor County Board Room, 189 E. Court Street, Kankakee, IL 60901

5 **MINUTES**

6 **May 8, 2024**

7 **Policy Committee Members Present:**

8 Mayor Nugent – Village of Manteno

9 Mayor Schore – Village of Bourbonnais

10 Mayor Stump (via proxy of Mr. Larocque) – Village of Aroma Park

11 Mayor Curtis (via proxy of Mr. Piggush) – City of Kankakee

12 Mr. Langlois – (via proxy of Mr. Ryan) - KVAA

13 Chairman Wheeler – Kankakee County

14 **Others Present:**

15 Rob Fischer, Michelle Sadler, Delbert Skimerhorn, & Ben Wilson – Kankakee County. Also, Tom
16 Caldwell – IDOT & Jon Paul Dipla - FHWA.

17 **Open Meeting:**

18 Chairman Wheeler opened the meeting at 2:54 PM.

19 **Public Comment:**

20 There were no public comments at this meeting.

21 **Approval of Previous Meeting Minutes:**

22 The minutes for the March 27, 2024 were unanimously approved by all. A motion was first
23 made by Mayor Nugent, followed by a second motion from Mayor Schore.

24 **FY 2024 Unified Work Program Amendments:** None at this time.

25 **FY 2024-2027 Transportation Improvement Program (TIP):** No action taken at this
26 time.

27 **Approval of Draft FY 2025 Transportation Improvement Program:**

28 Ben Wilson brought forth the FY 2025-2028 TIP for approval. The document is required by
29 Federal Law and made public, as is required for transit projects. Public hearings are suggested
30 for highway projects, and the document is required to be fiscally constrained.

31 Projects in the metropolitan planning area (MPA), all federally funded surface transportation
32 projects, and regionally significant projects are to be included in the document as well.

33 The next 4 years of projects are included in the document. This includes an annual element;

34 which are projects for the current fiscal year; a multi-year element, which are projects
35 scheduled for the subsequent 3 years, and a sectioned format featuring public transit projects,
36 a highway section, and a bicycle and pedestrian section. Performance measures are also
37 featured, as the TIP must describe how projects will achieve satisfactory goals.

38 During the Technical Advisory Committee, a motion was made by Mr. Koenig, and a secondary
39 motion from Mr. Piggush to advance the measure to the Policy Committee for approval.

40 During the Policy Committee meeting, a motion was made by Mayor Nugent, and a secondary
41 motion came from Mayor Schore to approve the document.

42 **Approval of Draft FY 2025 Unified Work Program:** Ben Wilson also brought the Unified
43 Work Program (UWP) before the committee. The Unified Work Program is a document that is
44 produced annually and outlines the expected work to be performed and how planning funds
45 are allocated to the work elements listed in the document. It includes the personnel budget, as
46 well as the non-personnel budget. During the Technical Advisory Committee, a motion was
47 made by Dr. Gingerich, and a secondary motion from Mr. Larocque to advance the measure to
48 the Policy Committee for approval.

49 Then, during the Policy Committee meeting, a motion was made by Mayor Schore with a
50 second from Mayor Nugent to approve the document.

51 **Agency Updates:**

52 **Kankakee County:** Chairman Wheeler told the committee that via IDOT's Economic
53 Development Program, the county will receive \$2.9 million dollars for work on County Highway
54 9 (9000N Road). Chairman Wheeler added that this will give the county "flexibility if and when
55 9000N goes from 3 to 5 lanes". During continued discussion, the committee learned that the
56 land acquisition process for the project is about halfway complete. A June letting for the project
57 was also discussed.

58 **IDOT District 3:** Nothing new at this time.

59 **FHWA:** John Paul Diipla was introduced himself to the committee via Zoom as the new
60 representative to the committee from FHWA.

61 **Metro:** An efficiency study will commence in the future to determine potential savings amongst
62 the Rural and Metro transit agencies. An example such as a shared dispatch came up in
63 discussion.

64 **Safety:** Nothing at this time.

65 **City of Kankakee:** Neil Piggush told the committee that the work on Hobbie Avenue continues.
66 He reported that Aqua is relocating a 24" water main and that railroad track work should begin
67 after Memorial Day.

68 **Kankakee Valley Airport Authority:** Nothing at this time.

69 **Transportation and Development Division Manager:** None at this time.

70 **New Business:** None at this time.

71 **Old Business:**

72 None at this time.

73 **Next Scheduled Meetings:**

74 a.) June 26, 2024 @ 2:30 PM – Technical Advisory Committee

75 b.) June 26, 2024 @ 2:45 PM – Policy Committee

76 **Adjournment:**

77 The meeting adjourned at 3:11 PM, with a motion made by Mayor Nugent, and a second made
78 by Mayor Schore.