

# **Policy Committee**

Kankakee Area Transportation Study (K.A.T.S.)

Metropolitan Planning Organization (M.P.O.)

## **Minutes**

**May 5, 2021**

### **Policy Committee Members Present**

Mayor Tim Nugent, Chairman	Village of Manteno
Chairman Andrew Wheeler, Vice-Chairman	County of Kankakee
Mr. George Ryan Jr. (Proxy)	Kankakee Valley Airport Authority
Mayor Paul Schore	Village of Bourbonnais
Mayor Brian Stump	Village of Aroma Park
Mayor Mike Watson	Village of Bradley
Mayor Chris Curtis	City of Kankakee
Mr. Tom Caldwell	IDOT Office of Planning and Programming
Mr. John Donovan	Federal Highway Administration

### **Others Present:**

Barbi Brew-Watson, Steve Hunter, Larry Kerkstra, Sam Payton, Marta Perales, Mike Gingerich, Joel Greer, Keith Mulholland, Jim Hanley, Mark Rogers, Dave Tyson, Cortney Koning, Neil Piggush, Mike Mergenthaler, Geoff Olson, Delbert Skimerhorn, Ben Wilson.

### **Open Meeting**

Chairman Nugent opened the meeting at 3:00 P.M.

### **Roll Call**

Chairman Nugent asked for a roll call. A quorum was present.

### **Public Comment**

Marta Perales stated she was glad to hear informational planning process to new county board members. She stated there seemed to be a disconnect between Sun River Terrace and the planning process should be more inclusive, particularly because of Title VI.

### **Approval of Minutes**

Mayor Schore motioned to approve the minutes from the meeting of March 31, 2021 as presented. Mayor Wells-Armstrong seconded the motion. Unanimous vote. Motion carried.

### **Approval of Agenda**

Mr. Wilson stated the Policy Committee could consider amending the agenda to reflect the change in mayor for the City of Kankakee. Mayor Curtis became Mayor between the posting of the agenda and the meeting date. Mayor Watson motioned to approve the agenda with that change. Mayor Stump seconded the motion. Unanimous vote. Motion carried.

### **Policy Committee Elections of Chair and Vice-Chair for FY 2022**

Chairman Nugent nominated Chairman Wheeler as Chairman. Mayor Schore seconded the motion. There were no other nominations. Unanimous vote. Motion carried.

Chairman Wheeler motioned to nominate Mayor Schore as Vice-Chair. Chairman Nugent seconded the motion. There were no other nominations. Unanimous vote. Motion carried.

### **Technical Advisory Committee Appointments**

Chairman Nugent said Jim Hanley would continue as Manteno's representative.

Mayor Watson said he was appointing Joel Greer as Bradley's representative.

Chairman Wheeler said Mark Rogers would continue as Kankakee County's representative.

Mayor Curtis did not have an appointee at that time.

Mr. Wilson said he would reach out to members to confirm the additional members that will be appointed to the Technical Advisory Committee.

### **FY 2021 Unified Work Program Amendments**

None.

### **Adoption of FY 2022 Unified Work Program**

Mr. Wilson stated the FY 2022 Unified Work Program was substantially similar to the existing work program. Mr. Caldwell advised everyone that the Unified Work Program is based on a 12 month period and if there would be any carryover from the current fiscal year to the upcoming fiscal year, FHWA would like to be asked for that allowance and it would also have to be amended into the upcoming Unified Work Program.

Members briefly discussed the metropolitan planning area and the Village of Sun River Terrace. Mr. Wilson noted that Sun River Terrace doesn't have any system roads and added that Aroma Park only has two County Highways as roads in the incorporated area. Chairman Wheeler asked if someone could confirm that the MPO's annual allocation of Surface Transportation Block Grant funds cannot be used on a non-system road. Mr. Donovan confirmed that statement.

Mr. Rogers said the Technical Advisory Committee recommended the FY 2022 Unified Work Program for adoption.

Mayor Schore motioned to adopt the FY 2022 Unified Work Program as presented. Chairman Wheeler seconded the motion. Unanimous vote. Motion carried.

## **FY 2021 Transportation Improvement Program Amendments**

Mr. Wilson explained the amendment to the FY 2021 Transportation Improvement Program for project HIL-16-041, Hobbie Ave from Court Street to Fair Street. The amendment to the project was to reduce the amount of funding for construction engineering to align with the construction costs. The amendment adjusted the programmed Surface Transportation Block Grant – Urban amount to \$440,000 with a local match of \$110,000.

Mr. Rogers stated the Technical Advisory Committee reviewed and forwarded the amendment to the FY 2021 – FY 2024 Transportation Improvement Program to the Policy Committee.

Mayor Schore motioned to approve the FY 2021 TIP Amendment. Mayor Stump seconded the motion. Unanimous vote. Motion carried.

## **Approval of Draft FY 2022-2025 Transportation Improvement Program**

Mr. Wilson explained the draft FY 2022 – 2024 Transportation Improvement Program was prepared. IDOT was still finalizing the Multi-Year Program and did not have updated information to include in the documents. He explained that the projects from fiscal years 2022 through 2023 of the current document were carried forward into the draft document. He noted that if any ITEP applications were approved, they could be amended into the TIP.

Mr. Rogers stated the Technical Advisory Committee recommended approval of the draft FY 2022 – FY 2025 Transportation Improvement Program.

Chairman Wheeler motioned to approve the draft FY 2022-2025 Transportation Improvement Program. Mayor Watson seconded the motion. Unanimous vote. Motion carried.

## **Amendment to the 2045 Long Range Transportation Plan**

Mr. Wilson explained an amendment to the 2045 Long Range Transportation Plan was being presented that updated the plan to include the project sequencing approved at the previous meeting. As a result of updating the fiscally constrained plan, the sections discussing performance measures were required to be updated as part of the FAST Act.

Mr. Rogers stated the Technical Advisory Committee recommended approval of the amendment to the 2045 Long Range Transportation Plan.

Mayor Schore motioned to approve the amendment to the 2045 Long Range Transportation Plan. Mayor Watson seconded the motion. Unanimous vote. Motion carried.

## **Spring 2021 Travel Time Survey Presentation**

Mr. Olson gave a presentation summarizing the results of the spring 2021 Travel Time Survey results. He said the roads data were collected for were IL-50, US 45/52, IL-17, and 9000N Road. He noted that the majority of travel times had improved and that the peak period averages for morning and afternoon were the best since the program was introduced in 2014. The mid-day average has been consistent. He noted that the traffic signal synchronization on US 45/52 from IL-102 to IL-17 operated very well.

## **Greenways and Trails Plan Update**

Mr. Mergenthaler said staff met with the local municipalities for input on the Greenways and Trails Plan. He noted that the survey was still available for anyone to take.

## **Kankakee County Update**

Chairman Wheeler said he was asked to send a letter to FHWA for the Brookmont Boulevard Viaduct project. He sent a letter from the county and asked Mr. Skimerhorn to send a letter of support from the MPO, too. Chairman Nugent added that a letter of support was also sent from the Economic Alliance.

## **METRO**

None.

## **IDOT District 3 Update**

None.

## **IDOT Urban Planning Update**

Mr. Caldwell said he wanted to bring attention of the IDOT circular letter for the announcement of Coronavirus Relief Act, which distributed funds to local road jurisdictions and MPOs. The funds needed to be obligated by September 30, 2024. Mr. Wilson noted that KATS was allocated \$263,000.

## **FHWA Update**

None.

## **Safety Committee Update**

Mr. Tyson said the committee met earlier in the day.

## **Brookmont Boulevard Update**

None.

## **Hobbie Avenue**

None.

## **Kankakee Valley Airport Authority Update**

None.

## **Updates from Transportation and Development Division Manager**

Mr. Wilson said in 2005 the Policy Committee decided to fund Technical Advisory Committee representation for Aroma Park. The pay rate was set at \$95 per hour, but has never been increased. The current going rate is now \$135-\$137 per hour. Mr. Tyson asked if the rate could be increased to the current rate. Chairman Nugent asked to have it placed on the agenda for the next meeting and Mayor Stump said he may ask the Policy Committee for an increase.

Chairman Wheeler asked if there was a standard rate and if that could suffice. Mayor Stump asked if any information on current rates could be sent prior to the next meeting.

### **New Business**

None.

### **Old Business**

None.

### **Next Scheduled Meeting**

Chairman Nugent stated the next KATS Technical Advisory Committee was scheduled for June 30, 2021 at 2:30 PM. The next Policy Committee meeting would be scheduled for June 30, 2021 at 3:00 PM.

### **Adjournment**

Mayor Schore motioned to adjourn the meeting and Chairman Wheeler seconded the motion. Unanimous vote. Motion carried. Chairman Nugent adjourned the meeting at 3:51 P.M.