

**Technical Advisory Committee**  
Kankakee Area Transportation Study (K.A.T.S.)  
Metropolitan Planning Organization (M.P.O.)  
**Minutes**  
**March 30, 2016**

**Technical Advisory Committee Members Present:**

Mr. Stone	Manteno
Mr. Koning	METRO
Mr. Magolan	Illinois Department of Transportation
Mr. Clevenger	Aroma Park
Mr. McBurney	Bourbonnais
Dr. Gingerich	Bradley

**Others Present:**

Mr. Caldwell, Mr. Blakely, and Mr. Lindenmier, IDOT; Mr. Donovan, FHWA; Mayor Fowler, Aroma Park; Mayor Epstein, Kankakee; Chairman Bossert and Mr. Olson, Kankakee County;

**Call to Order**

Chairman Rogers called the meeting to order at 3:00 P.M.

**Public Comment**

There was no public comment.

**Minutes**

Chairman Rogers asked for any changes or corrections the minutes from the January 27, 2016 meeting and if none a motion to approve them. Mr. McBurney motioned to approve the minutes as presented. Mr. Magolan seconded the motion. Motion carried.

**Agenda**

Chairman Rogers asked for approval of the proposed agenda. Mr. Magolan moved approval of the Agenda. Mr. McBurney seconded the motion. Motion carried.

**FY 2016 TIP Amendment**

Mr. Olson stated there was one amendment. IDOT requested a project be added for intermittent milling and resurfacing on Interstate 57 from the Iroquois County Line to south of I-57 Exit 315. The cost of the project is \$1,035,000 funding by National Highway Performance Program and \$115,000 to be funded by IDOT. Dr. Gingerich motioned to approve the amendment. Mr. Clevenger seconded the motion. Motion carried.

## **FY 2016 Unified Work Program Amendment**

Mr. Olson stated he found an error in the previous FY 2016 Unified Work Program amendment. He explained that in the spreadsheet used to track staff hours, a billing period did not get included in the total number of hours when the Planning Directors funds were updated. Mr. Olson explained that the proper hours were billed so the correction only pertained to the programmed dollar amounts, which the amendment corrects. Dr. Gingerich motioned to approve the amended document, seconded by Mr. McBurney. Motion carried.

## **Adoption of the Draft FY 2017 Unified Work Program**

Mr. Olson presented the committee with a draft Unified Work Program for Fiscal Year 2017. He said it follows the same work elements as years past with two new sheets at the back. He explained that IDOT has required the inclusion of an indirect cost plan in order to provide documentation on how overhead costs are calculated. Mr. Olson said the Federal Transit Administration has also required a cost allocation breakdown showing how FTA funds have been programmed to be spent by MPOs. Chairman Rogers asked for a motion to approve the Draft FY 2017 Unified Work Program. Dr. Gingerich made a motion to approve the document, seconded by Mr. Clevenger. Motion Carried.

## **Travel Time Survey**

Mr. Olson said the Spring 2016 Travel Time Survey had been completed. The data was not available at the time of the mailing but there were printed summary sheets available with the meeting materials. He said he would also send the data and results via e-mail to members. He said Bourbonnais Parkway could not be surveyed due to the road closure for the interchange construction. Mr. Olson said the results indicated there have not been any significant changes in travel times.

## **HSIP Grant Application Status**

Mr. Olson stated the Safety Committee and Crash Analysis Subcommittee have been working toward identifying crash locations that could be eligible for a Highway Safety Improvement Program grant application. The committees decided to analyze the intersections of Illinois Route 102 at 3000W Road and 5000W Road. Mr. Olson said a working group performed a road safety review of the two locations. He explained that the team identified some potential safety concerns and that low cost safety improvements were available. Due to the low crash rates at the locations the group did not think an application would rank well compared to other submissions. Mr. Olson said he is currently working on the write up.

## **Old Business**

There was no old business.

## **New Business**

Mr. Caldwell asked to be reminded for the reasoning why the May MPO meeting is earlier in the month than usual. Mr. Olson answered that it provides the necessary 45 days for public review of the Draft Transportation Improvement Program.

## **Next Scheduled Meeting**

The next meeting of the Safety Crash Subcommittee will be held on April 13, 2016 at 9:30 AM. The next Safety Committee will be on May 11, 2016 and 9:30 AM and the next MPO Technical

Advisory Committee and Policy Committee meetings will be on May 11, 2016 starting at 3:00 PM.

**Adjournment**

Mr. McBurney motioned for adjournment and Dr. Gingerich seconded. Unanimous vote. Chairman Rogers adjourned the meeting at 3:10 P.M.